





ENGLISH  
LEARNING  
INSTITUTE

*Building Educational Success Together*

English Learning Institute  
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\*Students must attach proof. A doctor's note, or note from an Instructor or Academic Advisor will suffice. Students who get a note from their doctor should make sure the doctor includes the student's name, date of birth, and medical condition, and that the doctor states that due to the condition, the student should not be taking a full course load.

I understand the information I am submitting will be used to determine if I am eligible to receive a RCL for the designated term. I understand that if I am approved for RCL, it will only be for the designated term, and I will need to re-apply for RCL should I need it again in the future. I also understand that I cannot exceed an aggregate of 12 months per program level with RCL; it is necessary to pass on to the next level before receiving RCL again.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**For ELI Office Use Only**

Is student eligible to travel? Yes No

ELI DSO Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_