ENGLISH LEARNING INSTITUTE

Building Educational Success Together

English Learning Institute
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Travel Permission Request

This form should be filled out by students who wish to travel outside of the U.S and will be returning to finish their program at ELI. All parts must be filled out completely. Students must renew their passport before travelling (if it expires in 6 months), unless visiting a contiguous country or adjacent island. Student visas needs to be valid and current unless travelling to a contiguous country for 30 days or less.

Section 1

Student Name: _____ _____ _____
First Middle Family Name

Student ID Number: _____ SEVIS ID: _____

Phone Number: _____ Email: _____

Section 2: Travel Details

1. Date leaving U.S.: _____/_____/_____
Month Day Year

2. Date returning to U.S: _____/_____/_____
Month Day Year

3. Travel Destination(s): _____

4. Reason for travelling: _____

5. Passport expiration date: _____/_____/_____
Month Day Year

6. Visa expiration date: _____/_____/_____
Month Day Year

Please submit this form to your DSO. He or she will contact you once a decision about your travel request has been made.

For ELI Office Use Only

Is student eligible to travel? ☐Yes ☐No

ELI DSO Signature: _____ Date: _____/_____/_____