

Volunteer Application



ENGLISH
LEARNING
INSTITUTE

English Learning Institute Volunteer Application

Thank you for your interest in volunteering at our school! Please fill out this application and submit it in order to volunteer with us.

Personal Information

Full Name: _____ Date of birth: ____/____/____
M D Y

Address: _____

Phone: _____ Email: _____

Languages Spoken: _____

Emergency Contact Name & relationship: _____

Emergency Contact Phone & Email: _____

Emergency Contact Address: _____

Education and Work History

Please fill in the following chart regarding your education.

	School Name	Location	Graduation Date
High School			
College/ University			

Additional Comments: _____



Please describe or list your previous volunteer/work history.

Volunteer Position

1. Which volunteer position(s) are you interested in?

____ **Language Partner:** We are looking for language partners to meet with a student throughout the term. Language partners will meet with one or more students once per week, on ELI's campus, and help students practice their English skills by having a conversation. Language Partners should be honest, reliable, trust-worthy, and responsible. Language Partners will receive information/resources on how to lead conversations that will benefit ESL students. This includes conversation topics and additional helpful ideas.

____ **Tutor:** We are looking for tutors that can help us with our tutoring program. ELI students may need additional help with Reading, Writing, Listening, or Speaking, so tutors that have a background in English, teaching, or tutoring are especially encouraged to apply. When a tutor is needed, the tutors will be contacted and will be notified of the student and their areas of weakness. A tutoring schedule that works for both the student and the tutor will be created. Tutors may be needed anywhere from once per week to multiple times per week, or just when a student needs help with a particular assignment.

____ **Website Translator:** We are looking for translators that can translate our website into multiple languages in order to help us reach more international students. Translators should have advanced to native-language proficiency of the target language that they will be translating into. Translators must commit to translating the entire website, not just parts of the website.

2. Please describe the qualifications or skills you have that would help you in this volunteer role.

3. Why are you interested in volunteering with us?

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4. How did you hear about this volunteering opportunity and our school?
5. What hours and days are you available to volunteer? What time commitment are you able to commit to (how many weeks? months? etc.)
6. Have you ever been convicted of a crime? If so, please explain.
7. Do you have any questions for us regarding this volunteer opportunity or the time commitment?

References

Please list at least 2 references below. Keep in mind that these references should be able to vouch for your character and work, so previous employers or supervisors would be ideal.

Reference #1

Name: _____ Phone: _____

Email: _____ Relationship: _____

Reference #2

Name: _____ Phone: _____

Email: _____ Relationship: _____

Equal Opportunity

It is the policy of this company to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

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Signature

By signing below, I acknowledge that I have read this entire application, and that I have provided truthful information. I know that I will be expected to fulfill the duties listed next to the volunteer position(s) that I have chosen.

Signature: _____ Date: _____

Thank you for submitting this volunteer application!

Please email this application to admission@elinc.edu or mail it to:
English Learning Institute
6320 Quadrangle Drive, Chapel Hill, NC 27617